Real Estate Agents

In order for us to maximize your deductions, please complete this worksheet

Client:

Tax Year:

Advertising - Magazines	
Advertising - Others	
Advertising - Paper	
Advertising - Signs	
Advertising - Video Accessories	
Advertising - Video Tapes / DVD	
Appraisal Fees	
Auto Equipment Holders	
Bank Charges (Business Account)	
Board Dues	
Board Fees	
Bookkeeping	
Briefcase	
Bus Tours	
Business Credit Card Annual Fee	
Business Mileage	
Casual Labor	
Clipboards	
Commissions - Paid	
Commissions - Split	
Delivery	
Dues - Professional Societies	
Educational Miles	
Education - Books	
Education - Continuing Education Courses	
Education - Conventions	
Education - Professional Development	
Education - Seminar	
Emblems for Uniforms	
Entertainment	
Equipment Rental	
Equipment Repairs	
Finers Fees	
Flashlight (Night Showings)	
Flowers ($25 Max Per Person)	
Freight	
Gifts ($25 Max Per Person)	
Housewarming Presents ($25 Max Per Person)	
Identification Case	
Internet	
Legal Fees	
Licese	
Lock Boxes	
Maps	
Multiple Listing Dues	
Multiple Listing Fees	
Notary Fees	
Office Supplies - Notebooks	
Office Supplies - Others	
Office Supplies - Pens, Pencils	
Outside Services	
Paging Service	
Photography and Photography Supplies	

Packet Tools	
Postage	
Printing	
Professional Services	
Publications - Books & Manuals	
Publications - Trade books	
Referral Fees	
Repairs on Listed Properties	
State Industrial Insurance System	
Workman's Comp.	
Stationary Supplies	
Telephone	
Telephone - Answering Service	
Telephone - Cellular Phone Charges	
Telephone - Cellular Phone Purchase	
Tools	
Transportation Expenses	
Travel Away From Home Overnight	
Travel Milage	
T-shirts With Emblems	
Uniform - Dry Cleaning	
Uniform - Laundry @$1 per Load	
Uniform - Shirts	
Uniform - Repairs	
Uniform - Pins	
Uniform - Purchases	
Uniform - Shoes	
Uniform - Ties	
Utilities	
Equipment Depreciation (From Proir Years)	
Equipment Purchased This Year:	